

Center for Research and Experiments for Action and Policy (REAP)
State Council of Educational Research and Training (SCERT)
Government of Haryana
Sohna Road, Opp: Panchayat Bhawan, Gurgaon – 122001, Haryana, India

Website: www.hsspp.in & www.scertharyana.in

Advertisement no: SSA/IEC/2014/14385

School Education Department, Govt. of Haryana has set up a research unit REAP (Research and Evaluation for Action and Policy) at SCERT Gurgaon to undertake research and evaluation of various interventions made by Government of Haryana through RMSA, SSA, Mid-day-Meal and various other schemes of the Directorates and/or Board of School Education Haryana. The unit comprises a multi-disciplinary team and works in collaboration with independent international and national research groups working in social sectors, including

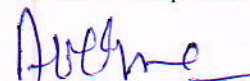
J-PAL, NCERT, NUEPA and other University departments.

Applications are invited from professionals (on deputation or contract basis) for the following post:

No. 1: Research Manager – 01 (Gen)

Essential Qualification

- Masters degree in Economics/Social Science,/Public Policy/ Education or related fields, with a with consistently good academic record.
- 3 to 5 yrs of management and/or research experience in development or related fields.
- Strong analytical skills and a solid understanding of quantitative research methodology.
- Excellent oral and written communication skills in English, Indian language skill is preferred.
- Independent worker; takes initiative to lead and manage multiple tasks and purpose solutions with minimal supervision
- Can maintain an organized and structured work style in a fast paced environment.
- Willing to translate research into practice for highest impact on the ground.
- Ability to work in multicultural environment
- 2 references from persons who are competent to comment on skills and aptitude of the applicant.



- 10th with Hindi/Sanskrit or 10+2/BA/MA with Hindi as one of the subjects.

No. 2: Selection Criteria:

Particulars	Maximum Marks	Criteria
10 th	10	0.10 of percentage of marks obtained
10+2	10	0.10 of percentage of marks obtained
Graduation	10	0.10 of percentage of marks obtained
Post Graduation	20	0.20 of percentage of marks obtained
Ph.D	10	
Sub Total	60	
Interview	40	
TOTAL	100	

The candidates selected for the above mentioned position will be hired on a deputation/contractual basis for a year and to be renewed on a yearly basis, on satisfactory performance. The work station for the above mentioned post will be at SCERT, Gurgaon (Haryana).

Aspiring candidates can send their application to Director SCERT, by post only, at the address mentioned below.

Director
State Council of Education Research & Training (SCERT)
Opp: Panchayat Bhawan, Sohna Road,
Gurgaon, Haryana

The envelope containing the application form should be superscribed as "Application for Research Manager, REAP",

No. 3: Pay Scale: The incumbent appointed will be paid

- i) This post has a pay scale of Rs 15600/- + Grade Pay of Rs 5400/-. The actual emolument will be fixed as recommended by the selection committee & approved by the competent authority, based on the qualification and merit of the case.
- ii) He/She will be paid Medical Allowances, DA and HRA as per rules of HSSPP.


No. 4: Application Fee: Candidates possessing prescribed qualification & experience may apply by filling the application form in the enclosed format and send the same to Director, SCERT, Opposite Panchayat Bhawan, Sohna Road, Gurgaon-122001 latest by 15.09.2014 alongwith a Demand Draft of Rs 500/- only as non-refundable fees drawn in favour of Director SCERT, Gurgaon, Haryana and payable at Gurgaon.

No. 5: The Parishad reserves the right to increase or decrease the number of vacancies/posts at any point of time.

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No. 6: The prescribed essential qualification does not entitle a candidate to be called for interview. In the event of number of application being large, the Department of School Education, Haryana may short list the candidates for interview as per selection criteria. The decision of the Parishad in all matters relating to acceptance or rejection of an application, eligibility/suitability of the candidates, mode of and criteria for selection etc. will be final and binding on the candidates. No inquiry or correspondence will be entertained in this regard.

Place: Panchkula


State Project Director
HSSPP
ShikshaSadan, Panchkula

Application format

**Haryana School Shiksha Pariyojna Parishad
Shiksha Sadan, 3rd Floor, Sector-5, Panchkula, Haryana**

Affix here a
recent
Passport size
photograph

Signature

Advt. No

Post applied for.....

1. Name in full (In Block Letters) Dr./Mr./Mrs/Ms.....

2. Date of BirthDD.....MM..... YY

3. Father's/Spouse Name.....

4. Mailing Address

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Pin Code

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Tel. No (with STD code)..... Mobile.....

E-mail ID.....

5. Permanent Address

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Pin Code

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6. Gender

7. Marital Status

8. Nationality.....

9. State of Domicile Place District..... State

10. Category:SC/BC(A)/BC(B)/SBC/EBPGC/PH/General/Ex- Serviceman.....

11. Religion.....

12. Present Employer.....

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13. EDUCATIONAL QUALIFICATIONS

(a)

Sl. No.	Examination/Degree	Name of Board/ College/University	Year of Passing/ award	Subjects	Marks Obtained	Total Marks	% of Marks

(b) Whether B.Ed. awarded: Yes No ifYes, indicate the year of award/passing.....

(c) Whether M.Ed. awarded: Yes No ifYes, indicate the year of award/passing.....

(d) Whether M.Phil. awarded: Yes No ifYes, indicate the year of award/passing.....

(e) Whether UGC/CSIR/NET: Yes No (i) ifYes, indicate the year of award/passing.....
 (ii) Subject in which passed

14. Title of Ph.D. thesis awarded.....

15. Details of Employment Experience:

Sl. No.	Name of Employer (Govt./Quasi Govt./Autonomous etc.)	Post held/ Designation	Period of Employment		Basic Salary last drawn			Nature of duties
			From	To	Scale of Pay	Basic Pay	Grade Pay	

16. Technical skills (IT skills including experience with statistical software such as STATA, SAS, SPSS etc. preferable)

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Handwritten signature

17. Co-curricular, extension and professional development related activities

- 1) Student related co-curricula, extension and field based activities (such as extension work through NSS/NCC and other channels, cultural activities, subject related events, advisement and counseling).

Sl No.	Description

- 2) Professional development activities (such as participation in seminars, conferences, short term training courses, talks, lectures, membership of associations, dissemination and general articles, etc.)

Sl No.	Description

18. RESEARCH PUBLICATIONS

(a) Books- Self authored/co-authored/edited

Sl. No.	Title of the Book (s)	Whether Sole Author or Co-author	Name of Publisher (with city/country)	Month & year of publication	Refereed or Non-refereed	ISBN/ISSN No.

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(b) Research Articles/Papers published in Journals/Periodicals /Conference proceedings/ Newspapers

Sl. No.	Title of research article / paper(s)	Name of journal (with city/ country)	Whether Sole Author/ Co-author	Month & year of publication, volume, no. & page nos.	Whether Refereed/ non-refereed	ISBN/ ISSN No.	Level (Int./ Nat./ State/ Local)	Impact Factor

19. Research Projects Undertaken (other than that for a research degree)

Title/Subject of Research Project(s)	Whether major or minor project	Date of Commencement	Date of Completion	Total Grants / Funding received (Rs.)	Name of Sponsoring / Funding Agency	Whether Outcome / Outputs sent to Sponsoring Govt. Agency	Whether final report published as monograph book

20. Research Guidance: Number of scholars who have been awarded M.Phil/Ph.D. degree under your supervision both as Guide and/or Co-guide:

Name of Degree	Submitted	Awarded
(i) M.Phil Degree		
(ii) Ph.D Degree:		

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21. Refresher Course, Methodology, Workshops, Training, Faculty Development Programs, etc. attended.

Sl. No.	Name of Course attended	Sponsoring Institution	Duration From ___ to ___

22. Papers presented in Regional/National and International Seminars/Conferences / Workshop/ Symposium. Indicate whether the Conference Proceedings are published.

Sl. No.	Title/Subject of paper presented	Subject of Conference / Seminar / Symposium / Workshop	Organizing Institution/ and Name of City/ Country	Duration From ___ to ___	Whether the proceedings published Yes/No

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23. Lecture/Special Lectures in Institutions of repute within the country and outside.

Sl. No.	Title/Subject of Lecture delivered	Name and Place of Institution	Date of Lecture	Duration

24. DECLARATION TO BE SIGNED BY THE CANDIDATE

I hereby declare that the information given by me in the Application is true, complete and correct to the best of my knowledge and belief and that nothing has been concealed or distorted. If at any time, I am found to have concealed/distorted any information or given any false statement, my application/appointment shall liable to be summarily rejected/terminated without notice or compensation. I will submit all the original and photocopies of documents related to educational qualification, category and experience, at the time of the interview. I will provide No Objection Certificate (NOC) from present employer at the time of the interview.

Place:	Date:	Signature of the Candidate:
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